



Advertisement No. 01-DS/2019

राष्ट्रीय शैक्षिक अनुसंधान और प्रशिक्षण परिषद
NATIONAL COUNCIL OF EDUCATIONAL RESEARCH AND TRAINING

Vacancy Notice

Applications are invited for filling up Two vacancies (likely to change) of **Deputy Secretary** in the PB-III of Rs. 15600-39100 with GP of Rs. 7600/- (pre-revised) at NCERT, Hqrs. New Delhi and its Constituents Unit at Bhopal on deputation basis on foreign service terms for a period of one year and extendable for further period on year to year basis.

The eligibility conditions are as under:-

Officers of the Central Govt./State Govt./UT/Autonomous Organization holding administrative analogous post on regular basis OR 5 year regular service in the Pay Band-III Rs. 15600-39100 with Grade Pay of Rs. 6600/- (Pre-Revised)

Note 1: The departmental officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration or appointment on deputation. Similarly, the deputationists shall not be eligible for consideration for appointment by promotion.

Note 2: Period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central government shall ordinarily not exceed three years. The maximum age limit for appointment by deputation shall be 'Not exceeding 56 years' as on the closing date of receipt of applications.

Note 3: For the purpose of appointment on deputation basis, the service rendered on a regular basis by an officer prior to 1st January, 2006 (the date from which the revised pay structure based on the Sixth Central Pay Commission recommendation has been extended) shall be deemed to be service rendered in the corresponding grade pay or pay scale extended based on the recommendation of the Pay Commission except where there has been merger of more than one pre-revised scale of pay into one grade with a common grade pay or pay scale and where this benefit will extend only for the post(s) for which that grade pay or pay scale is the normal replacement grade without any up-gradation.

The eligible candidates may send their application duly signed along with self attested copies of qualification/ experience/ Caste certificate with the latest passport size photograph pasted on application in Annexure I & II **through Proper Channel** to the Section Officer, R-II Section, NCERT, Sri Aurobindo Marg, New Delhi – 110016 **within 30 days from the date of publication for this advertisement in the Employment News in the enclosed proforma.** The employer, while forwarding such application, should send Vigilance Clearance Certificate and attested copies of ACR of the employee for the last five year. Incomplete applications/applications received after due date/ will not be entertained. Application would not be received by hand / in person. Applications not forwarded through proper channel or those received without the requisite certificates and necessary documents will not be entertained.

**PROFORMA FOR THE POST OF DEPUTY SECRETARY, NCERT (ON
DEPUTATION) 2019**

1.	Full name (in block letters)		Latest photograph with signature	
2.	Father's/Husband's name			
3.	Date of Birth			
4.	Complete postal address with Contact number			
5.	Present Grade Pay in 6 th Pay Commission or Level in 7 th Pay Commission			
6.	Detail of Educational Qualifications			
	Examination passed	University/Board name	Year of passing	Subject taken
				Percentage of marks
7.	Details of service rendered in Govt./Semi Govt./Autonomous organization			
	Name of Organization	Post held	Pay scale/Pay band with GP/Level in Pay Matrix	Period of service rendered in the post
8.	Whether belongs to SC/ST/OBC/PwD/Ex-serviceman category			

Signature of applicant with date

Certificate To Be Furnished by the Employer/Head of Office/Forwarding Authority

Certified that the particulars furnished by Shri/Smt./Ms. _____ are correct and he/she possesses educational qualifications and experience mentioned in the vacancy circular.

2. Also Certified that:-

- i. There is no vigilance or disciplinary case pending or contemplated against Shri/Smt./ Ms. _____.
- ii. His/her Integrity is certified.
- iii. Duly attested Photocopies of ACRs for the last five years (2014-15 to 2018-19) are enclosed.
- iv. *No major/minor penalty has been imposed on him/her during the last ten years.
- v. *A list of major/minor penalties imposed on him/her during the last ten years is enclosed.
(*Strike out which is not applicable).

3. The Overall grading/numerical grading given in the ACRs of the applicant for the various years are as under:-

Year	Overall grading/numerical grading {on a scale of Zero (0) to ten (10)}
2014-15	
2015-16	
2016-17	
2017-18	
2018-19	

Signature of the Forwarding Authority

Name and Designation

Official Seal

Complete Office Address

Email address of the Forwarding Authority

Telephone Number/Fax No. of the Forwarding Authority

Date:
Place

List of enclosures:

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.



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life Eternal through Learning
विद्या से अमरत्व प्राप्त होता है

**NCERT
VACANCY**

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National Council of Educational Research and Training
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The eligibility conditions are as under :-

- 1) Officers of Central/State Government/Autonomous bodies of Central/State Govt. who are holding administrative analogous posts in the PB-III with GP of 7600/- OR who are holding the post of Under Secretary/Administrative Officer with 5 years regular service in GP of Rs. 6600/-

Age Limit : Not exceeding 56 years.

The eligible candidates may send their application duly signed along with self attested copies of qualification/ experience/ Caste certificate with the latest passport size photograph pasted on application through Proper Channel to the Section Officer, R-II Section, NCERT, Sri Aurobindo Marg, New Delhi - 110016 within 30 days from the date of publication for this advertisement in the Employment News in the enclosed proforma. The employer, while forwarding such application, should send Vigilance Clearance Certificate and attested copies of ACR of the employee for the last five year. Incomplete applications/ applications received after due date will not be entertained. Detailed Advertisement & Proforma for application is available on the website of NCERT at ncert.nic.in.
>Announcements > vacancies > Non-Academic.