

**NORTH EAST REGIONAL INSTITUTE OF EDUCATION (NERIE), NCERT
Umiam, Meghalaya – 793103**

NOTICE INVITING TENDER

Tender No.: NERIE/2025/Catering/01

Date: 17/02/2025

Sealed tenders are invited from reputed and experienced caterers for providing catering services for 580 people at NERIE, Umiam, Meghalaya. The catering services are required for the period from 5th March 2025 to 7th March 2025 for a student's festival. However, 4th evening till 8th of March, 2025 maybe required.

Scope of Work:

The selected caterer will be responsible for providing the following meals per day at the rate of ₹400 per person per day:

1. Breakfast
2. Lunch
3. Afternoon Tea & Snacks
4. Dinner

The meals should be of high quality, hygienically prepared, and served on time.

Food Items & Timings

Breakfast 8.00-9.00

- Day- 1 -Puri Subji/Cholay Bhatara and banana
Day 2-Cornflakes and Milk/Aloo paratha and banana
Day 3- Egg & toast bread French fries and banana

Lunch 12.00-1.00 pm

- Day 1- Dal fry, French fries, Papad, Salad, Cauliflower, Chilli chicken and plain rice
Day 2- French fries, Papad, Salad, Cauliflower, Chicken curry, mixed veg and veg Puloa and plain rice
Day 3(Chinese)- Chicken Manchurian French fries, Veg Manchurian Papad, Salad

Afternoon Tea & Snacks 3.30 pm

Tea and Juice

Snacks:

Biscuits/ Samosa/sandwich/Pukhlein

Dinner 7.00- 8.30 pm

- Day 1- Dal fry, Papad, Salad, Mixed subji, and plain rice
Day 2- Chicken (local style or fried), aloo matar, salad, French fries, and plain rice
Day 3- Plain rice, dal, cauliflower, salad and papad

Eligibility Criteria

- The bidder must be a registered catering service provider with a valid GST registration.
- The bidder should have a minimum of three years of experience in providing catering services to government institutions, educational institutes, or large-scale events.
- The bidder should have a valid FSSAI license.
- The bidder should not have been blacklisted by any government or private organization.

Submission of Bids

- **Last Date for Submission: 26th of February, 2025**
- **Tender Opening Date: 27th of February, 2025**
- **Place of Submission: The tender documents should be submitted in a sealed envelope to The Principal, NERIE, NCERT, Umiam, Meghalaya - 793103.**

Documents to be Submitted

- Company Profile and Experience Certificate
- Copy of GST Registration Certificate
- Copy of FSSAI License
- PAN Card and Bank Details
- A self-declaration letter stating that the firm has not been blacklisted
- Financial Bid in the prescribed format

Evaluation Criteria

The bids will be evaluated based on the following parameters:

- **Compliance with eligibility criteria**
- **Quality of past performance**
- **Competitive pricing**
- **Compliance with hygiene and safety standards**

General Terms & Conditions

- The selected caterer shall ensure timely and hygienic preparation and service of food.
- The Institute reserves the right to cancel or modify the tender without assigning any reason.
- Payment shall be made after satisfactory completion of services.

For further details, please visit our website www.nerie.nic.in or contact us at nerie.shillong@ncert.nic.in.

S. L. Deka
Principal 18.2.25
NERIE, NCERT
Umiam, Meghalaya