



उत्तर पूर्व क्षेत्रीय शिक्षा संस्थान  
NORTH EAST REGIONAL INSTITUTE OF EDUCATION

(राष्ट्रीय शैक्षणिक अनुसंधान एवं प्रशिक्षण परिषद)  
(NATIONAL COUNCIL OF EDUCATIONAL RESEARCH & TRAINING)

(मानव संसाधन विकास मंत्रालय, भारत सरकार के अधिन एक स्वायत्त संगठन)  
(An Autonomous Organization under Ministry of HRD, Government of India)

उमियाम, शिलांग – 793103, मेघालय  
Umiam – 793103, Shillong, Meghalaya

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**INVITING QUOTATION FOR PROCUREMENT OF FURNITURE ITEMS**

Quotation are invited from Godrej firms for procurement of Method Lab furniture for use in NERIE Office, Umiam as given below on the terms and conditions as given in *Annexure – I* :-

Sl. No	Item Description	Quantity
1	Student's Individual Desk (Model Godrej Encarta)	100
2	Student's Individual Chair (Model Godrej CH-1018)	100
3	Teacher's Chair (Model Godrej PCH-7046R)	10
4	Teacher's Table with Drawer (Model Godrej Work 4020)	10
5	Notice Board (sliding glass doors with lock 3 x 2 feet)	01
6	Map Stand (to keep maps)	02
7	Map Holder (to hang maps)	06
8	Godrej Open Racks (6 x 6p x 15")	05
9	Godrej Glass Door Steel Almirah	08
10	Godrej Steel Almirah	06
11	Demonstration Tables(Insight 1800w)	05
12	Adjustable Stools around Demonstrable Tables (MCH HT ADJ + BACK)	50
13	Table with attached Reagent Rack for Chemistry	2
14	Plastic Arms Chair with Cushion (CH – 1512 x C with cushion)	100

- 1) The last date of receiving of Quotations shall be on 12.03.2013 upto 05:00 PM. Quotations should be sent by Sped Post/ Registered Post to the Principal, North East Regional Institute of Education (NERIE), Umiam, Barapani, Ri-Bhoi, Meghalaya, Pin- 793103 in sealed envelopes superscribing "Quotation for Furniture for NERIE".
- 2) Details can also be viewed in the NERIE website <http://nerie.nic.in>



**Terms & Conditions:-**

1. The price of the items should be inclusive of all taxes.
2. Discount and warranty periods should be mentioned, wherever applicable.
3. Efforts should be made to include Godrej items.
4. An Earnest Money of Rs. 20,000/- (Rupees Twenty Thousand only) should be submitted in the form of Account Payee Demand Draft in favour of Principal, NERIE, Umiam payable at SBI, Umiam. The earnest money / bid security will remain valid for a period of 45 days beyond the bid validity dates. Bid securities of unsuccessful bidders shall be returned after expiry of the final bid validity date or before the 30<sup>th</sup> day after the award of the contract.
5. Performance security shall be submitted by the successful bidder/bidders for an amount of 5% of the value of the contract in the form of Account Payee Demand Draft in favour of Principal, NERIE, Umiam payable at SBI, Umiam.
6. Performance security will remain valid for a period of 60 days beyond the date of completion of all contractual obligations of the supplier including warranty obligations, if any.
7. Earnest Money/Bid security will be refunded to the successful bidder on receipt of Performance Security.
8. Those firms who are registered with the Central Purchase Organization and National Small Industries Corporation are exempted from depositing earnest money/bid security.
9. The quotation shall be opened in the presence of the representatives of the firms. Date for opening of quotation shall be informed telephonically to all the firms. However, NERIE will not be responsible in case any firm fails to turn up on the said date. Hence, telephone / Contact number and E-mail Address of the bidding firm should be mentioned for facilitating communication.
10. No advance payment /part payment will be made to the supplier.
11. The Institute authority should be satisfied that the quality of the items is consistent with the price.
12. The Institute reserves the right to reject the items/goods which do not conform to the specifications or/and requirements of the Institute.
13. Packaging, loading and unloading, installation and fitting, transportation costs etc. shall be carried out by the supplier/firm for which no payment will be made by this Institute.
14. The Supplier should give delivery of the items/goods within 14 days from the date of supply order.
15. Bill in duplicate may be submitted for making necessary payment. Payment will be made through cheque provided that the items are received in good condition by the office.
16. Quotations should be sent by Sped Post/ Registered Post to the Principal, North East Regional Institute of Education (NERIE), Umiam, Barapani, Ri-Bhoi, Meghalaya, Pin-793103 in sealed envelopes superscribing "Quotation for Furniture for NERIE". The last date of receiving of Quotations shall be on 12.03.2013 upto 05:00 PM.
17. Quotations received after the last date will be summarily rejected.
18. For further clarification, the Administrative Officer, NERIE, Umiam may be contacted at Ph. Nos. 03642-570024/17.
19. Any legal matters arising in this contract will be under the jurisdictions of Shillong court.
20. The decision of the Institute shall be final and binding in all matters.

This issues with the approval of the Competent Authority.

  
ADMINISTRATIVE OFFICER