



उत्तर पूर्व क्षेत्रीय शिक्षा संस्थान  
NORTH EAST REGIONAL INSTITUTE OF EDUCATION  
(राष्ट्रीय शैक्षिक अनुसंधान एवं प्रशिक्षण परिषद्)  
(NATIONAL COUNCIL OF EDUCATIONAL RESEARCH & TRAINING)  
(मानव संसाधन विकास मंत्रालय, भारत सरकार के अधीन एक स्वायत्त संगठन)  
(An Autonomous Organization under Ministry of HRD, Government of India)  
उमियम, शिलांग - 793103, मेघालय  
Umiam, Shillong - 793103, Meghalaya

F.No .1-35/2015-NERIE/ESSTT/IIC/ 1930

Dated: 13<sup>th</sup> September, 2018

**Circular**

The authentication based Institute Internet services will commence w.e.f. 14<sup>th</sup> September 2018, 03:00 PM onwards. All users are requested to submit the filled in registration form to the ICT section for getting the Login credentials for accessing Institute Internet Services.

For any queries or assistance, ICT section may be communicated.

*A*  
13/9/2018  
i/c Administrative Officer



उत्तर पूर्व क्षेत्रीय शिक्षण संस्थान  
NORTH EAST REGIONAL INSTITUTE OF EDUCATION  
(राष्ट्रीय शैक्षिक अनुसंधान एवं प्रशिक्षण परिषद)  
(NATIONAL COUNCIL OF EDUCATIONAL RESEARCH & TRAINING)  
(मानव संसाधन विकास मंत्रालय, भारत सरकार के अधीन एक स्वायत्त संगठन)  
(An Autonomous Organization under Ministry of HRD, Government of India)  
उमियम, शिलांग – 793103, मेघालय  
Umiam, Shillong – 793103, Meghalaya

F.No .1-35/2015-NERIE/ESSTT/IIC/ 1931

Dated: 13<sup>th</sup> September, 2018

**Circular**

**IT Usage Policy, Login Forms and Instructions for Internet Access**

In compliance to "IT Infrastructure usage policy the employees are required to register in order to access the Internet facilities of NERIE. Presently the users are connected to Local Area Network and Wi-Fi without any NKN Login authentication. In order to secure the system and Institute network, users will be provided credentials after filling the Registration Form for Internet.

Therefore users are requested to get their login ID and Password by submitting the filled in login form enclosed with this circular to avoid any inconvenience in getting the internet facilities. The users are requested to change the password after their first login to avoid the account being compromised.

To avoid shortage of IP addresses, employees having the rank equivalent to LDC and above only will be given access to NERIE internet. All regular employees can access NERIE internet simultaneously on maximum three devices. Contractual and Outsource staff (LDC above), Students and Guest will have Single Device Authentication at a time. If the users having single device access desire to use internet in the second device, the signed in session has to be logged out from the first device. During conduct of Program/Conference/workshop/Training etc., any participant who wishes to avail Institute Internet facilities may inform the Coordinator/ Departments/Sections. The Coordinator of the programme will need to provide the details of Program or purpose, name of the participant with contact details and number of days required to the ICT department for temporary account creation/authentication. The usage limit of the users are as following:

- Unlimited Access to All regular employees of NERIE/NCERT, contractual faculty members, Studio Staff, System Analyst cum- Programmer(C) in ICT
- JPF and similar project staff will get 1 GB/day.
- All other users including B.Ed students, students of other courses, participants of programmes and guests will get 500 MB/day.

This is for the information of all the users of NERIE internet that browsing adulterated sites & dating sites, downloading from unauthorized sources, online gaming, movies & music download or any other kind of unauthorized access are strictly prohibited. If any user is found in indulging any such activities will be debarred from using internet services or any other punishment may be imposed as decided by the competent authority.

This Issues with the approval of Competent Authority.

  
13/9/2018  
i/c Administrative Officer

- Enclosure:** 1. IT Usage Policy (ver1.0)  
2. Registration form for Internet  
3. Instructions/Manual