

North East Regional Institute of Education

(National Council of Educational Research and Training)

Umiam, Ri-Bhoi District, Meghalaya – 793103

No.F.1-1/2011-NERIE/RECTT/Vol-IV/208

Date: 25/4/2014

1st May

RECRUITMENT NOTICE

Applications on prescribed format are invited from citizens of India to fill up one post of **Driver (UR)** in the Pay Band of Rs. 5200 - 20200/- + Grade Pay Rs. 1900/- on regular basis in the North East Regional Institute of Education - NCERT, Umiam, Meghalaya:

Educational & Other Qualifications:

1. 12th standard pass.
2. Possession of valid driving licence for motor cars (Light Motor Vehicle).
3. Experience of driving motor car for at least three years.

Desirable: Knowledge of motor mechanism.

Age Limit: Not exceeding 27 years as on the last date of receipt of application.

INSTRUCTIONS AND ADDITIONAL INFORMATION:-

1. Interested candidates may apply in the prescribed Application Form (Annexure - A).
2. Certificates and testimonials in respect of proof of age, education, experience, caste etc. should be duly attested by a Gazetted Officer.
3. Incomplete/unsigned applications received without photographs, or received after the last date for receipt of application, will summarily be rejected without any communication to the candidate.
4. No TA/DA will be paid to any candidate for appearing in the skill test / interview.
5. Candidates who are employed in Govt. / Semi-Govt. /Autonomous bodies etc. should send their application through "proper channel" or submit No Objection Certificate from his/her employer. However they may send an advance copy of their application along with other certificates and testimonials so as to reach this office before the due date.
6. Wrong declaration/submission of false information or any other action contrary to law shall lead to cancellation of the candidature at any stage.
7. No interim correspondence will be entertained.
8. Mere submission of the application form and fulfillment of minimum essential qualifications etc. does not confer any right on the applicant to be called for skill test / interview. Wherever applications are received in large number, the Screening / Selection Committee reserve the right of short listing the applications on reasonable grounds.
9. Application should be sent in a cover super-scribed as "Application for the post of Driver" by Registered Post/Speed Post, so as to reach the **Principal, North East Regional Institute of Education, Umiam, Ri-Bhoi District, Pin – 793103, Meghalaya.**
10. The last date of receipt of duly filled in application form is on 30.06.2014.
11. The competent authority reserves the right to cancel/suspend/postpone the recruitment process.
12. Canvassing in any form will be disqualification and shall lead to cancellation of the candidature.


25/4/14
ADMINISTRATIVE OFFICER

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North East Regional Institute of Education
(National Council of Educational Research and Training)
Umiam, Ri-Bhoi District, Meghalaya – 793103

APPLICATION FORM

Please Affix
passport size
photograph duly
attested attested
by gazette officer

Post applied for: **DRIVER**

1. Name of Candidate (In Capital letters): _____
2. Father/Husband Name: _____
3. Date of Birth: _____
4. Address for Communication: _____

_____ Contact No. _____
5. Permanent Residential Address: : _____

_____ Contact No. _____
6. Caste (SC/ST/OBC/MOBC): _____
7. Nationality: _____
8. Religion: _____
9. Educational Qualification starting from 10th Standard onwards:

Name of the Board/ University/ Institution	Examination Passed	Year	Subjects	Class/ Division obtained

10. Work Experience Particulars:

Name of the Post	Organization / Institution	Date of Joining	Date of Leaving	Pay Scale / Remuneration

DECLARATION

"I hereby declare that the particulars mentioned in the application form are correct and true to the best of my knowledge and belief. I am aware that if particulars furnished by me are found false my service will be terminated without any notice."

Date:

(Signature of the Applicant)

NCERT Recruitment Rules

DRIVER

Sr. No.	Particulars	Recruitment Rule
1.	Name of Posts	Driver
2.	No. of Posts	32
3.	Classification	Central Civil Service Group 'C' (non-Gazetted)
4.	Scale of Pay	PB-3 Rs. 5200-20200 + GP Rs. 1900 PB-I
5.	Whether Selection post or non selection Post	Not applicable
6.	Whether benefit of added years of service admissible under 30 of CCS (Pension Rules), 1972	No
7.	Age limit for direct recruits	(i) Not exceeding 27 years
8.	Educational and other qualifications required for direct recruits	1. 12 th standard pass. 2. Possession of valid driving licence for motor cars. 3. Experience of driving motor car at least three years. Desirable 1. Knowledge of motor mechanism.
9.	Whether age and educational qualifications for direct recruits will apply to promotees	NA
10.	Period of probation, if any	2 Years for direct recruitment
11.	Method of recruitment whether by direct recruitment or by promotion or by deputation transfer & percentage of vacancies to be filled by various methods	100% by direct recruitment
12.	In case of recruitment by promotion/deputation/transfer grade which promotion/deputation/transfer to be made	NA
13.	If a DPC exists, what is the composition	Not Applicable